

ANNEX 2:

Ship/Shore Safety Checklist (for all fertilizers)

Name of vessel:			
Berth:	Port:	Arrival draught:	Calculated departure draught:
Date of arrival:	Time of arrival:	Arrival air draught:	Departure air draught:
Type of cargo for loading/unloading (delete as appropriate):		Quantity for loading/unloading (delete as appropriate):	
<p>Disclaimer: This checklist has been issued solely for the charterer's internal use and may not be relied upon by the owners or any other party as evidence with respect to the condition of the vessel. It may not be construed as a waiver of any of the charterer's rights under the Charter Party, applicable laws and or conventions.</p> <p>Instructions for completion: The safety of operations requires that all questions are answered affirmatively by ticking the box, by both the vessel representative and the terminal representative. If an affirmative answer is not possible, the reason should be given and an agreement should be reached upon the appropriate precautions to be taken between the ship and the terminal. Where a question is not considered applicable, a note to this effect shall be inserted in the remarks column.</p>			

No.	Check point	Vessel	Terminal	Remarks
1	Is the depth of water at the berth, and the air draught, adequate for the cargo operations to be completed? (Air draught refers to max mast height for passing under bridges, and height required under loaders/unloaders at the berth)			
2	Are mooring arrangements adequate for all local effects of tide, current, weather, traffic and craft alongside?			
3	In emergency, is the ship able to leave the berth at any time?			
4	Is there safe access between the ship and wharf? <i>Tended by Ship/Terminal</i> (delete as appropriate)			
5	Is the agreed ship/terminal communication system operative? <i>Communication method:</i> <i>Language:</i> <i>Radio channels/phone numbers:</i>			
6	Are the liaison contact persons during operations positively identified? <i>Ship contact person(s):</i> <i>Shore contact person(s):</i> <i>Location:</i>			
7	Are adequate crew onboard, and adequate staff in the terminal, for emergency?			
8	Have any bunkering operations been advised and agreed, with restrictions if loading ammonium nitrate based fertilizers?			
9	Have any intended repairs to wharf or ship whilst alongside been advised and agreed, with restrictions on hot work when fertilizer containing ammonium nitrate is being loaded or onboard?			
10	Has the procedure for reporting and recording damage from cargo operations been agreed?			
11	Has the ship been provided with copies of port and terminal regulations, including safety and pollution requirements and details of emergency services?			
12	Has the shipper provided the Master with the properties of the cargo in accordance with the requirements of Chapter VI of SOLAS?			

Ship/Shore Safety Checklist (for all fertilizers) (continued)

No.	Check point	Vessel	Terminal	Remarks
13	Is the atmosphere safe in holds and enclosed spaces to which access may be required, have fumigated cargoes been identified, and has the need for monitoring of the atmosphere been agreed by ship and terminal?			
14	Have the cargo handling capacity and any limits of travel for each loader/unloader been passed by the ship/terminal? <i>Loader no. Rate tonnes/hour</i> <i>Loader no. Rate tonnes/hour</i> <i>Loader no. Rate tonnes/hour</i>			
15	Has the cargo loading/unloading plan been calculated for all stages of loading/ballasting or unloading/ballasting? <i>Copy lodged with:</i>			
16	Have the holds to be worked been clearly identified in the loading and unloading plan, showing the sequence of work, and the grade and tonnage of cargo to be transferred each time the hold is worked?			
17	Has the need for trimming of cargo in the holds been discussed, and the method and extent been agreed?			
18	Do both ship and terminal understand and accept that if the ballast program becomes out of step with the cargo operation, it will be necessary to suspend cargo operation until the ballast operation has caught up?			
19	Have the intended procedures for removing cargo residues lodged in the holds while unloading, been explained to the ship and accepted?			
20	Have the procedures to adjust the final trim of the loading ship been decided and agreed? <i>Tonnage held by the terminal conveyor system:</i>			
21	Has the terminal been advised of the time required for the ship to prepare for sea, on completion of cargo work?			
22	Has the ship been advised on how to protect the fertilizer cargo from product quality damage during the voyage?			
23	Has the ship received and accepted the following information prior to loading: (1) Safety Data Sheet? (2) Instruction to ship's crew concerning the avoidance of heat sources when loading/unloading and carrying ammonium nitrate based fertilizers? (3) Instruction to ship's crew for handling of emergencies involving the decomposition of ammonium nitrate based fertilizers?			

Declaration:

We have checked, where appropriate jointly, the items on this checklist and have satisfied ourselves that the entries we have made are correct to the best of our knowledge, and arrangements have been made to carry out repetitive checks if necessary.

For Vessel:

Name and rank:

Signature:

Date and time:

For Terminal:

Name and position:

Signature:

Date and time: